



LIBRARY SERVICE FEES FOR OUR USERS - 2013/2014

*Approved by the Administrative Board of the Cluj CUL in 25.09.2013
according to Law no.205/ April 20, 2001 2001 and Law 344/2009*

Type of service	Price / unit	Location of service	
Clearance fee for unregistered students	5 lei	Loan Department or Branch Libraries	
Using personal camera*(for newspapers only)	20 lei/day 100 lei/month	Registration Desk or Library Pay Office	
Copy cards. Central building	10 lei - 80 pages	Registration Desk	
Card-type packing	2 lei	Registration Desk or Branch Libraries	
A4 format packing	5 lei		
User's sheet packing	1 leu		
CD/DVD burning	5 lei	Laboratory of Document Copy, Microphotocopy and Digitization	
Canon replica	1 leu		
Loosing wardrobe key	5 lei	Library Pay Office	
Bibliographies			
On request bibliographies (subscribed databases and CUL sources)	Burned on CD 1 leu/title + price of CD Copied on memory stick 1 leu/ title Printed 1 leu/ title + price of printing	Bibliographic Department	
Bibliographic research (subscribed databases and CUL sources)	Burned on CD 10 lei/title + price of CD Copied on memory stick 10 lei/ title Printed 10 lei/ title + price of printing		
Interlibrary loan/Document delivery			
Domestic interlibrary loan	5 lei /title – for registered users 5 lei for beneficiary libraries except for university libraries	Interlibrary loan office- 2nd floor. Central building	
International interlibrary loan	Minimum 8 euros (1 IFLA voucher)+ mailing fees		
Domestic Document delivery	Photocopying (Xerox copying) 0,50 lei /A4 retro/verso + mailing fees Scanning 2 lei/page + 5 lei electronic delivery fee		
International Document delivery	Photocopying (Xerox copying) 0,15 euro /A4 retro/verso + mailing fees Scanning> 0,50Euro/page A4Minimum 8 euros or ½ IFLA voucher		
Scanning services*			
Format	Special collections	Other documents in Cluj CUL	Laboratory of Digitization

	documents	collections	
≤A4	2 lei	1 lei	
A3	3 lei	1.5 lei	
A2	6 lei	3 lei	
A1	10 lei	5 lei	
A0	20 lei	10 lei	
Booking "I. Muşlea" Conference room**			
Booking "I. Muşlea" Conference room	150 lei/ hour- without sound system 200 lei/hour – with sound system Except for book launching, conferences and scientific seminars of civil associations and societies **		Library secretariate

* Note:

1. Scanning will be of 300 dpi resolution in one of the following formats: JPEG, TIFF, PDF.
2. For manuscripts and old books of over 30 pages the fee is **double**.
3. Requests from the Special collections who need librarian's documentation will be additionally charged by **20 lei/hour**.
4. CD burning, copying on memory stick, e-mailing or regular mailing will be charged by **5 lei**. When regular mailing the beneficiary will pay for the mail fees; for abroad mailing the fee is minimum 8 euros.
5. Registered users will have a **20%** discount.
6. Cluj CUL employees and BBU teaching staff will be granted free scanning within the limit of 25 pages from Special collections documents and, over 1 year.
7. Scanning time will comply with activity of the Laboratory of Digitization.

** Conferences and scientific seminars that use banners, posters and commercials will pay 50% of the standard fee.

The fees for on request bibliographies, ILL, scanning services and booking of the conference room can be paid at the Library Pay Office (Accounting, central building) or one of the following bank accounts:

Currency: lei. Account at Trezoreria Mun. Cluj, nr.50035105695, cod fiscal 5105695, Cod IBAN: RO72TREZ2165003XXX006763,

Currency: euro. Account at BCR-sucursala Cluj, Str. Bariţiu nr. 10-12, cont: 2511.A01.0.2661195.0.106.EUR.3, SWIFT: RNCBROBU, cod IBAN: RO31RNCB0106026611950003

Currency: USD. Account at BCR-sucursala Cluj, Str. Bariţiu nr. 10-12, cont: 2511.A01.0.2661195.0.106.USD2, cod IBAN: RO58RNCB0106026611950002